

Statewide Employee Benefit Enrollment System (SEBES)

March 14, 2007

SHRMC Presentation

Agenda

- Review of Stakeholder Meetings
- SEBES Project Team
- Review of Employer Focus Group Meetings
- Review of Commercial Systems
- Project Model
- Project Update
- Project Plan
- Domain Name
- Things to Know

Review of Stakeholder Meetings

- Statewide Employee Benefit Enrollment System (SEBES) was proposed to stakeholders on May 9, 2006
 - Concept was presented
 - Model of system was demonstrated
- Meeting to discuss information technology implications was held May 17, 2006
- Meeting to finalize level of interest was held May 24, 2006
- Meeting to update group was held November 21, 2006

Project Team

■ MOSERS

- Stacy Gillmore, Chairperson
- JoAnn Looten
- Mark Howard
- John Lipskoch
- Pam Henry

■ MCHCP

- Bruce Lowe, Chairperson
- Brad Kifer
- Jan Jackson
- Beth Allen

■ ASI (MOCafe)

- Alan Burgdorf

■ OA

- Shelly Adams, Chairperson
- Norma Wieberg
- Rhonda Kirkweg
- Vandee DeVore

■ MPERS

- Susie Dahl
- Mary Jordan

■ CitiStreet

- Tasha Reinkemeyer
- John Siegfried

Employer Focus Group

- Initial meeting was held June 16, 2006
- Model was presented to focus group
- Group was asked for two types of feedback
 - A successful system will result in...
 - A successful system will not result in...
- Feedback from meeting was reported to SEBES committee
- Next meeting was held February 7, 2007

Review of Commercial Systems

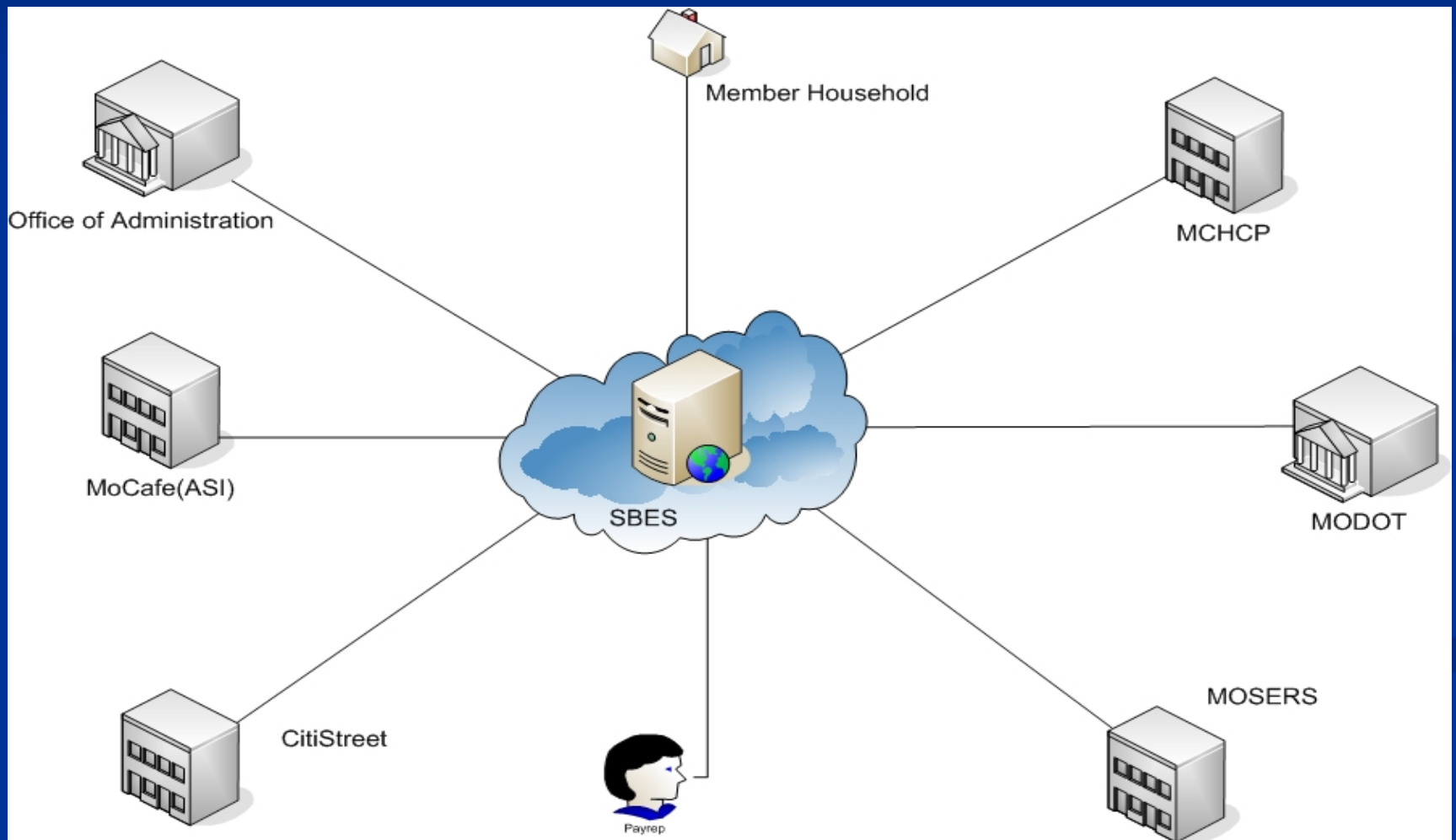
- Demonstrations by 3 Providers
 - Benefit Software (June 28, 2006)
 - Administrative Business Resources (July 19, 2006)
 - Business Solvers (August 1, 2006)
- Set up fees ran between \$75k to \$350k
- Monthly admin fees ran between \$5k and \$20k
- \$.75 to \$4 per person per month activity fee

Project Design

- Design Concept
 - To create a web-based portal application to enroll **new employees** for all of their benefits at once
- Design Considerations/Assumptions
 - Benefit providers had existing websites
 - Users would have Internet access
 - Compliant with pertinent regulations (HIPAA, etc.)
 - Flexible and scalable
 - Secure

Design Model

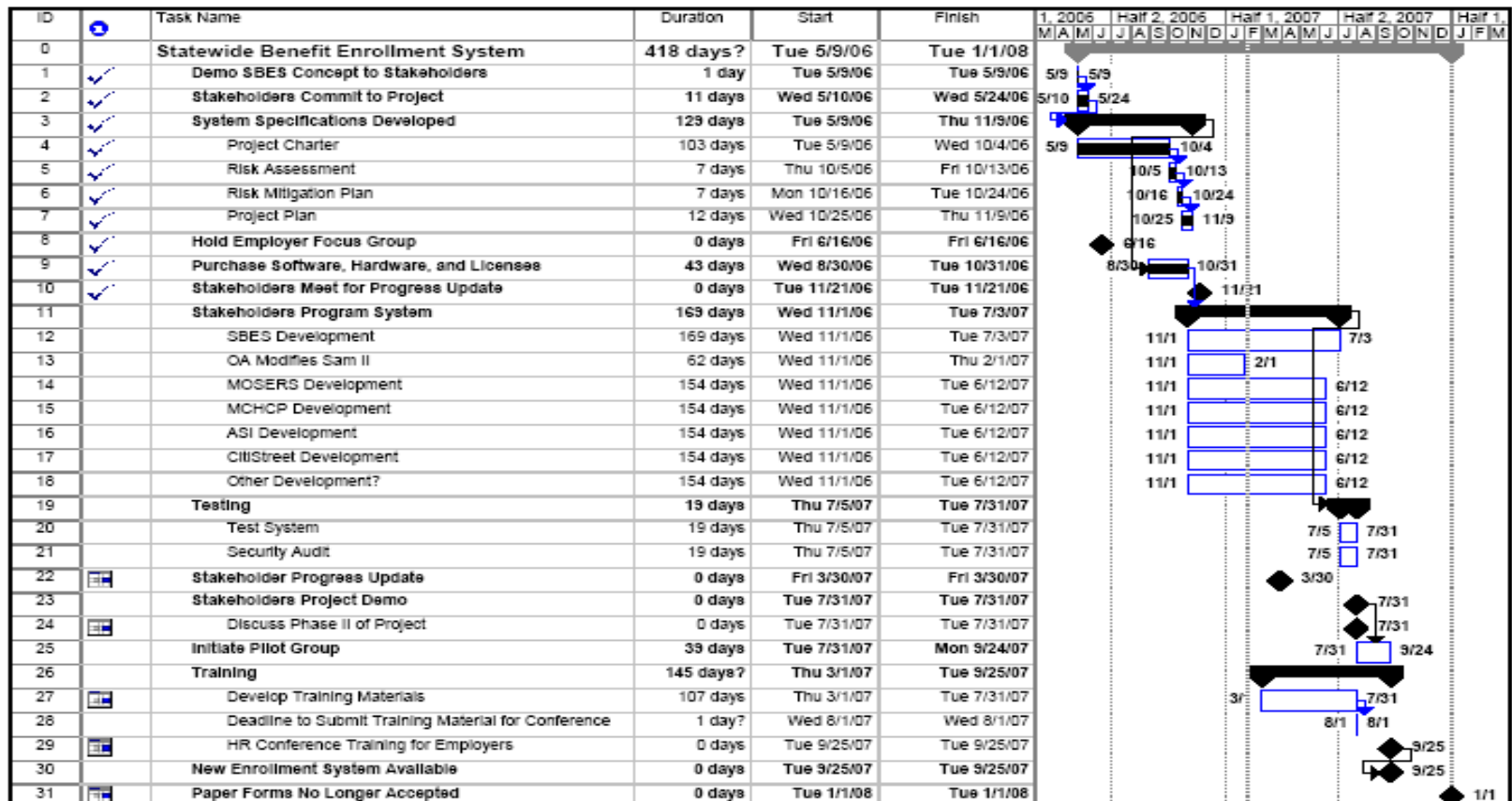
Hub-spoke Distribution Model



Project Update

- The server is housed at MCHCP.
- Employers enter demographic information into SEBES.
 - Employer must key demographic data on the date of hire into SEBES to allow time for member to enroll before enrollment period ends.
 - If employer keys a valid e-mail address for the new hire, password and ID will be e-mailed to member.
 - If no email address is keyed, employee will receive UserID and password as a mailing to their home. We will probably use the last 4 of their SSN as the User ID
- Each benefit provider will send confirmation of enrollment and additional information about their site/benefits/eligibility/etc. to new employee's home after enrollment is complete.

Project Plan



Domain Name

- Link to SEBES from State Portal
- www.sebes.mo.gov

Things to Know

- Training plan for employers
 - HR Conference on Tuesday, September 25, 2007
 - HR Updates
- Pilot Group
- Speed of entry into SAM II/SEBES
- Mandatory electronic enrollment January 1, 2008
- Reporting availability- Error reports for employees that do not appear in SAM II, those that aren't benefit eligible in PERforM, days left in eligibility period, etc.
- New hires only – not for OE - Not for C19 transfers